

## **Recording Engineer The Juilliard School**

### **Responsibilities:**

- Engineer audio and video recordings in the studio, performance spaces in the School and on occasion outside location venues.
- Perform routine maintenance on studio equipment and A/V equipment in other areas of the building such as the Library, classrooms and offices.
- Edit, in either analog or computer based format, audio or video recordings, sound effects and production recordings.
- Perform set-up and operation of sound reinforcement equipment.
- Assemble and maintain audio/video cables.
- Determine equipment needs for studio or live event recordings.
- Calculate billing for studio sessions.
- Work a Tuesday through Saturday schedule as needed during the school year.
- Work a flexible (e.g. 12:00 pm to 8:00 pm or 2:00 pm to 10:00 pm) schedule.

### **Qualifications:**

- Three to five years Recording Engineering experience.
- Audio/Video technical school graduate.
- Strong skills in the use of microphones and microphone placement.
- Ability to perform multiple tasks under pressure.
- Ability to learn and apply new skills.
- Experience in a recording studio, radio or TV studio helpful.
- Electronics troubleshooting and wiring experience a plus.

The Juilliard School has an ongoing commitment to the principles and practices of diversity and inclusiveness throughout the community and strongly encourages applications from candidates who would enhance the diversity of the School's administration.

Please send cover letter with salary requirements and resume to:  
[jobs@juilliard.edu](mailto:jobs@juilliard.edu).